



23rd Annual Wiggle Waggle Walkathon Sunday, September 12th 2011

Veterinary Hospital Challenge Kit

Participating in the Veterinary Hospital Challenge at the 23rd Annual Wiggle Waggle Walkathon is fun and easy! This team kit gives you all the information you need to register, enter a team, and raise pledges for the walkathon.

Please contact Bertha Norvor at 613-725-3166 x 263 or at walkathon@ottawahumane.ca with any questions and concerns.

www.ottawahumane.ca/walkathon
(613) 725-3166 x 263

Veterinary Hospital Challenge 2011

What is the Veterinary Hospital Challenge?

The veterinary hospital challenge is a group of at least four registered individuals. These may be employees of the veterinary hospital, clients, family, or friends.

How to Participate in the Veterinary Hospital Challenge:

Every veterinary hospital must have a Team Captain, who motivates, informs their team about the walkathon, and acts as a liaison between the team and the OHS. The Team Captain's responsibilities include:

1. ONLINE REGISTRATION

- a. Register their team online, and encourage all team members to register and solicit online (www.ottawahumane.ca)
- b. Come to a kit pick up night and collect all doggy bandanas, T-shirts and incentive prizes (if applicable) to distribute to team members* (shirts may be claimed prior to event day for teams to personalize with team logo etc)

OR

2. OFFLINE REGISTRATION

- a. The Team Captain notifies the Ottawa Humane Society that they are entering a team into the walkathon by completing the *Team Information Sheet* (attached) and submitting it via email to Walkathon@ottawahumane.ca or by fax to 613-725-5674.
- b. The Team Captain ensures that each team participant has a *Registration and Sponsor Form*. This form can be downloaded from our website, picked-up at most veterinarian or pet food stores in Ottawa, or sent to you via fax or email. Distribute the forms to your team members so that they can begin collecting pledges. Each team member collects pledges using the *Registration and Sponsor Form*.
- c. The Team Captain circulates the Waiver of Liability Form to team member. We recommend you distribute these at the same time as the *Registration and Sponsor Form*. All signed forms must be collected from each walker and submitted at kit pick up night.
- d. Before coming to kit pick up night, the Team Captains must collect from each walker:
 - Registration and Sponsor Form
 - Registration fee
 - All pledge monies
 - Signed Waiver of Liability form

Prizes and Incentives

All fundraisers are eligible for the following prizes:

\$100 = Wiggle Waggle Walkathon T-shirt

\$250 = Wiggle Waggle Walkathon T-shirt, One Grand Prize draw ballot

\$500 = **VIP status**. Wiggle Waggle Walkathon T-shirt, \$40 Gift Card, Three Grand Prize draw ballots, plus VIP perks on site

\$1,000 = **VIP status**. Wiggle Waggle Walkathon T-shirt, \$80 Gift Card, Five Grand Prize draw ballots, plus VIP perks on site

\$2,500 = **VIP status**. Wiggle Waggle Walkathon T-shirt, \$200 Gift Card, Ten Grand Prize draw ballots, plus VIP perks on site

TEAM PHOTOS: A photographer will be on-hand event day to take complimentary team pictures. Team captains will receive a schedule of when your photo will take place.

Veterinary Hospital Challenge 2011 Team Information Sheet

Please complete this Team Information Sheet and notify the Ottawa Humane Society that you plan to enter a team. Return via email at Walkathon@ottawahumane.ca or fax to 613-725-5674.

Veterinary Hospital Team Information

Company/Organization/Group Name:		
Fun Team Name:		
Team Captain Name:		
Address:		
City:	Province:	Postal Code:
Email:		
Telephone:	Fax:	

Please write the full name of each individual team member, their shirt size and doggy bandana size below. The registration fee is \$25 per team member or \$20 for OHS adopted animals, payable at kit pick up night.

Please note that each team member must raise a minimum of \$100 to receive a T-shirt

	Team Member's Name*	Registration Fee Paid Y / N	Shirt Size (S, M, L, XL)	Doggy Bandana Size (S, M, L)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

team members can be added at anytime.

** Please photocopy this page as needed.**

**Veterinary Hospital Challenge 2011
Waiver of Liability Form**

In order to participate in the walkathon, every individual must sign a Waiver of Liability. The Team Captain should distribute one form to each of their team members along with the Registration and Sponsor Form. The Team Captain must collect and bring the signed Wavier of Liability forms to Pre-Registration.



Waiver of Liability

In signing this release, I understand that I am participating at my own risk and waive all claims of any nature against the organizers, officials, sponsors, cooperating organizations and any other parties connected with this event in any way, singly or collectively, from and against any blame and liability, for any injury, misadventure, harm, loss, inconvenience, or damage hereby suffered or sustained as a result of participating in the Ottawa Humane Society Wiggle Waggle Walkathon. Owners are responsible for controlling their animals.

Date: _____ Parent/Guardian Signature _____
(if under 18 years)

Signature: _____



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